



FONDATION PHILIPPE WIENER - MAURICE ANSPACH  
Fondation publique créée le 17 novembre 1965

**Phyllis Beddington Wiener Chair 2026-2027**

Terms and Regulations

April 2025

**Financing**

*(Amounts awarded could be adjusted in case of co-financing).*

The Chair holder is awarded a non-taxable **research grant** (*subside à savant*) of **£ 3.500 per month of stay at the ULB**, for a maximum of 2 months. This subsidy will be paid at the end of each month.

The ULB host will have at their disposal on a ULB account opened by the FWA in their name:

**3.000 € per month of stay to cover the Chair holder's travel and accommodation expenses.**

- Travel expenses are restricted to one Cambridge/Oxford-Brussels round trip per month.
- *Per diems* are not permitted.

**1.000 € per month of stay for research-related operating costs.**

- All expenses need to be directly related to the laboratory's scientific activities in relation to the research of the Chair, or the organization of the public lecture.
- A maximum of 30% of the budget may be used for expenses related to catering for the working meetings (coffee breaks/meals) or the public lecture.
- The funds may not be used to purchase any equipment of any sort, including a computer.

**Workshop**

If a **workshop** is organised within twelve months after the end of the final stay of the Chair Holder, the Foundation can contribute to its financing to a **maximum of 15.000 €**. The workshop must be co-convened by the ULB Host and the Chair Holder and must be held at the ULB. Co-financing is encouraged.

The detailed programme of the workshop must be sent to the Foundation at least one month prior to the event, with information on the expenses that will be charged to the FWA budget.

The funds will be deposited on the ULB account opened by the FWA in the name of the ULB Host. Funds may be used to cover:

- Participants' travel and accommodation expenses;
- Logistic costs (hiring of rooms and audio-visual equipment, student jobs, communication material);
- Catering costs (coffee breaks/lunch/closing dinner) for a maximum of 10% of the budget.



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## **Reporting**

**A financial report**, with supportive documents for each expenditure, must be sent to the FWA:

- after each month of stay;
- after the workshop.

All expenses must have been paid within the month after each stay (and after the workshop, if it is organised). The financial report must be received within two months. The Foundation reserves the right to refuse any expenditure that does not comply to the rules given above. Any funds remaining after each stay, and after the workshop, cannot be claimed and will be returned to the Foundation.

**A scientific report** must be submitted to the Foundation after the stay of the Chair Holder is completed (within the month, template will be sent in due course).

If a workshop is organised, a scientific report must be submitted to the Foundation within two months after the event, at the same time as the financial report for the workshop (template will be sent in due course).

*Name and signature of the Chair Holder*

*Name and signature of the ULB Host*